



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE: **B-5**

August 25, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AS-NEEDED BUILDING AND SAFETY
INSPECTION/PERMIT TECHNICIAN SERVICES
AUTHORIZE SUPPLEMENTAL AGREEMENT TO CONTRACT NO. PW 12719
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the execution of a supplemental Agreement with JAS Pacific, Inc., as described below, is categorically exempt from the requirements of the California Environmental Quality Act (CEQA).
2. Authorize the Director of Public Works, or his designee, to execute a supplemental Agreement with JAS Pacific, Inc., for a not-to-exceed fee of \$1,900,000, for as-needed building and safety inspection and permit technician services, with the following considerations:
 - a. Not-to-exceed supplemental fee of \$300,000 for the current year of the Agreement.
 - b. Not-to-exceed supplemental fee of \$1,600,000 for the final optional year of the Agreement.

Financing of the supplemental fees is available from the County Engineer General Fund and will be fully reimbursed by funding from fees for services.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended supplemental Agreement will allow continued services with JAS Pacific, Inc., through October 31, 2006, the end of the three-year contract term, for as-needed building and safety inspection and permit technician services. The supplemental Agreement will ensure that the appropriate levels of customer service are maintained in the inspection and permitting of buildings, structures, and site development. All other terms and conditions of the original Agreement will remain in effect.

On October 8, 2003, your Board approved consultant services agreements for four consulting firms for as-needed building and safety inspection and permit technician services. The October 8, 2003, action included approval of the consultant services Agreement with JAS Pacific, Inc., for a total not-to-exceed fee of \$6,600,000. In addition, on August 24, 2004, your Board approved a supplemental Agreement with JAS Pacific, Inc., to increase the total not-to-exceed fee by \$2,700,000 for a total of \$9,300,000. The currently recommended supplemental Agreement will increase the previously-approved consultant services Agreement total not-to-exceed fee to \$11,200,000 for the three-year term.

The approved consultant services Agreement has allowed Public Works' Building and Safety Division the ability to augment staff levels on an as-needed basis. This flexibility is needed to meet the intermittent need for additional inspection and permit technician services that have resulted from the high level of construction activity.

Implementation of Strategic Plan Goals

This action meets the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness by providing the public with timely permit issuance and inspection services that help maintain construction scheduling and stimulate the local economy, while maintaining public safety.

FISCAL IMPACT/FINANCING

The recommended supplemental Agreement with JAS Pacific, Inc., increases the total not-to-exceed fee by \$1,900,000 to \$11,200,000. This is the maximum projected cost through the end of the Agreement ending on October 31, 2006. There will be no impact on net County cost.

Financing of the supplemental Agreement for the remainder of the second year of the Agreement is available from the Fiscal Year 2005-06 County Engineer General Fund budget. Financing for the subsequent year renewal will be made available in the corresponding fiscal year's budgets. All costs will be reimbursed by funding from fees for services.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard supplemental Agreement, in the form previously approved by County Counsel, will be used. The existing consultant services Agreement, which is exempt from the requirements of Proposition A because the services are required on a part-time or intermittent basis, includes the standard Board-directed clauses that provide for contract termination, renegotiation, hiring qualified displaced County employees, and consideration of the Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

JAS Pacific, Inc., is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and the Safely Surrendered Baby Law.

ENVIRONMENTAL DOCUMENTATION

Awarding this supplemental Agreement is categorically exempt from the requirements of CEQA pursuant to Sections 15309 (Class 9) and 15321 (Class 21) of the CEQA Guidelines.

CONTRACTING PROCESS

On October 8, 2003, your Board authorized services Contract No. PW12719 with JAS Pacific, Inc., to provide as-needed building and safety inspection and permit technician services for a term of one-year with two 1-year renewal options for an annual not-to-exceed fee of \$2,200,000, with a total maximum not-to-exceed fee of \$6,600,000. On August 24, 2004, your Board subsequently approved a supplemental Agreement to increase the total not-to-exceed fee by \$2,700,000 yielding a total maximum not-to-exceed fee of \$9,300,000. The currently recommended supplemental Agreement will provide for a not-to-exceed supplemental fee of \$300,000 to allow JAS Pacific, Inc., to continue services through the end of the current year of the Contract. The supplemental Agreement also provides for a supplemental fee increase of \$1,600,000 for the final optional year of the Agreement. Fees for current services have been reviewed by Public Works and remain reasonable for the services provided.

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JAS Pacific, Inc.'s, Community Business Enterprises participation data and three-year contracting history with the County are on file with Public Works.

In accordance with the Chief Administrative Officer's June 15, 2001, instructions, this is Public Works' assurance that this consultant will not be requested to perform services which will exceed the Agreement's approved amount, scope of work, and/or dates.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services during the performance of the recommended consultant services.

CONCLUSION

One adopted copy of this letter is requested.

Respectfully submitted,

DONALD L. WOLFE
Director of Public Works

JCB:vc

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cc: Chief Administrative Office
County Counsel
Department of Social Services (GAIN/GROW Program)